



NOSH
Board of Directors Meeting
January 29, 2020
MINUTES

Present

Jason Nesbitt (*Chair*)
Chris Martin
Janet Gobeil*

Ken McIntyre
Paula Verin
Carol Huard*

Eileen Ervin
John McKinnon
Dr. Sarah Newbery*

Jay Lucas
Adam Brown*

By Invitation

Janet Martel
Suzanne Bouchard
Beth Ryan
Emily Bruce
Francine Mattar

Brian Doig
Jessica Commisso
Stephen Wilson
Brittany Turnbull

Regrets

Benoit Rioux
Dr. Lindsay McLeod
Dr. Sayali Tadwalkar*

*Denotes non-voting member

Board Education

Cyber Security Best Practices – Brian Doig

Brian Doig reviewed the cyber security slideshow that was included in the meeting package. He provided further information on cyber security specific to the hospital and how NOSH is prepared for any cyber attacks or outages.

Call to Order

The January 29, 2020 NOSH Board of Directors Meeting was called to order at 6:56pm.

1. Declaration of Conflicts

Eileen Ervin declared conflict with item 5.6 SEIU Contract Ratification. No other conflicts were declared.

2. Approval of Agenda

Motion to: Eileen Ervin

Seconded by: Chris Martin

THAT the agenda of the January 29, 2020 was accepted as circulated.

CARRIED

3. Committee Reports

Quality Committee

3.1 Review of Quality Indicators

Beth Ryan reviewed the Q3 Quality Indicators that were included in the meeting package.

Finance Committee

3.2 Qtly Finance Submissions

Janet Martel reviewed the Q3 TYD financial submissions. The Statement of Revenue and Expenditures, Balance Sheet, Capital Expenditures and Statistical Summaries were included in the meeting package.

Governance Committee

3.3 Review Board Self Assessment

Emily Bruce reviewed the OHA Board Self Assessment Summary that was included in the meeting package. Discussion around OHA recommended best practice on 'Board Meetings without Management'. Board in agreement that sometimes not possible to get all information without management present and will not hold meetings unless specific issues need to be addressed.



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3.4 Board Patient Representative

Beth Ryan brought forward the need for a Patient Representative member of the Board. Paula Verin expressed interest in the position. Paula Verin to be appointed Patient Representative in 5.2.

3.5 Board Recruitment

Adam Brown presented the Board planning that was discussed by the Executive committee. Stephen Wilson, Brittany Turnbull and Jessica Commisso to be appointed as directors in 5.3 Board Recruitment

Board Chair, Jason Nesbitt called the regular Board meeting to order at 7:39.

1. Approval of the Minutes:

Moved By: Ken McIntyre

Seconded By: Chris Martin

THAT the minutes of the November 27, 2019 NOSH Board of Directors meeting be accepted as circulated.

CARRIED

Moved By: Eileen Ervin

Seconded By: John McKinnon

THAT the minutes of the December 9, 2019 NOSH Executive Committee meeting be accepted as circulated.

CARRIED

Moved By: Eileen Ervin

Seconded By: Jason Nesbitt

THAT the minutes of the January 22, 2020 NOSH Board Recruitment Committee meeting be accepted as circulated.

CARRIED

2. Patient Story

Francine Mattar shared a letter from the family of a client with a disability that participates in the Day Away Program expressing their gratitude for the support their family member receives.

3. Reports:

3.1 Board Chair Report

Jason Nesbitt briefed on the Board Chair Report that was included in the meeting package.

3.2 Chief of Staff Report

Dr. Sarah Newbery reviewed her report that was included in the meeting package.

Dr. Newbery added that Dr. Orrantia's Innovation Fund award, has never been given to a rural physician before. Dr. Newbery then updated on the challenges that Chiefs of Staff are facing in physician human resources in Northern Ontario.

3.3 Administration Quality Report

The Administration Quality Report was submitted for review prior to the meeting and was included in the meeting package.

Adam Brown highlighted the staffing challenges that NOSH has been facing and updated on nursing issues being solved. Lab human resource shortages are being seen on a provincial level therefore HR departments are looking into various solutions. NOSH is committed to improving team communication, teamwork and moral with various initiatives.



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Pre-capital submission from September has been received by MOH-LTC with formal conversations moving forward. NWLHIN Meeting scheduled for February 10.

Mr. Brown added that representatives from St. Joseph's Care Group visited both sites to look at plausibility of safe rooms for mental health patients.

Adam Brown announced that the NWLHIN has accepted the proposal for Terrace Bay and Schreiber Assisted Living Program to begin April 1.

Cultural competency training update with an additional 60 employees trained.

3.4 Quality Snapshot

Beth Ryan reviewed the quality snapshot that was included in the meeting package.

There was discussion around the potential causes of the recent decrease in hospital occupancy at both sites.

4. Items for Information

4.1 Pre-Capital Submission Update

Adam Brown reviewed the Pre-Capital Submission that was included in the meeting package.

4.2 Board Evaluations Implementation

Emily Bruce presented a draft Board Evaluation Policy and requested feedback from Board members on the implementation of Board evaluations.

5. Items Requiring Consent

5.1 Q3 Finance Submission

Moved By: John McKinnon

Seconded By: Chris Martin

"That the Board of Directors of the North of Superior Healthcare Group Approves:

- The NOSH 2019/20 Q3 YTD Financials be submitted as presented."

CARRIED

5.2 Board Patient Representative

Moved By: Eileen Ervin

Seconded By: John McKinnon

"That the Board of Directors of the North of Superior Healthcare Group Approves:

- The addition of a Patient Representative pending official motion at the AGM."

CARRIED

Moved By: Eileen Ervin

Seconded By: Ken McIntyre

"That the Board of Directors of the North of Superior Healthcare Group Approves:

- The appointment of Paula Verin as the Patient Representative until the 2020 Annual General Meeting."

CARRIED

5.3 Board Recruitment

Moved By: John McKinnon

Seconded By: Eileen Ervin

"That the Board of Directors of the North of Superior Healthcare Group Approves:

- The appointments of Brittany Turnbull, Stephen Wilson until the 2020 Annual General Meeting and Jessica Comisso to be appointed at the 2020 Annual General Meeting."

CARRIED



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5.4 Updated Board Work Plan Review

Moved By: Ken McIntyre

Seconded By: John McKinnon

“That the Board of Directors of the North of Superior Healthcare Group Approves:

- The changes to the Board Work Plan Policy as presented.”

CARRIED

5.5 MOU Supportive Housing Operational Deficits

Adam Brown briefed the committee at the Memorandum of Understanding that was included in the meeting package. The MOU was agreed upon by NOSH and the Town of Marathon in regards to the potential operational deficits with Peninsula Manor.

Moved By: Ken McIntyre

Seconded By: Chris Martin

“That the Board of Directors of the North of Superior Healthcare Group Approves:

- The Supportive Housing Operational Deficits Memorandum of Understanding as presented.”

CARRIED

6. In Camera

Moved By: John McKinnon

Seconded By: Chris Martin

THAT the Board of Directors meeting move in camera.

CARRIED

Motion By: John McKinnon

Seconded By: Ken McIntyre

THAT the meeting move out of in camera.

CARRIED

7. Task List and Adjournment

Moved By: Chris Martin

THAT the meeting be adjourned at 8:54pm.