



NOSH  
Board of Directors Meeting  
September 26, 2018  
MINUTES

**Present**

Daryl Skworchinski (*Chair*)  
John McKinnon  
Adam Brown\*

Ken McIntyre  
Jay Lucas  
Janet Gobeil\*

Paula Verin  
Benoit Rioux  
Carol Huard\*

Kaiya Morriseau-Ferguson  
Dr. Lindsay McLeod\*

**By Invitation**

Janet Martel  
Suzanne Bouchard  
Beth Ryan, *Rec. Sec*

**Regrets**

Jason Nesbitt  
Chris Martin  
Eileen Ervin

Dr. Sarah Newbery\*  
Dr. Sayali Tadwalkar\*

\*Denotes non-voting member

**Call to Order**

**1. Board Education – Strategic Plan *Cole Taylor***

Cole Taylor was asked to look at the strategic planning work that had been done over the last year to produce a final product that NOSH can adopt as the 2018 21 Strategic Plan.

The planning was done in collaboration with the NSFHT, MFHT and NOSP, and public input was obtained through public engagement sessions. Our Patient, Resident and Family Advisory Committee members were also consulted for input.

Cole presented the draft 2018 21 Strategic Plan and requested input from the Board.

Daryl Skworchinski stated that financial and fiscal resilience needs to be more explicit within the plan.

**2. Approval of the Agenda**

7.3 – bring 2018 21 Strategic Plan to items for approval

In camera – add union negotiation issues

MOVED BY: Jay Lucas

SECONDED BY: John McKinnon

THAT the agenda be approved with the noted revisions.

CARRIED

**3. Declaration of Conflicts - none**

**4. Approval of the Minutes**

i. June 27, 2018 Inaugural

ii. August 1, 2018 Executive Committee

MOVED BY: Benny Rioux

SECONDED BY: Ken McIntyre

THAT the minutes of the June 27<sup>th</sup> Inaugural and August 1<sup>st</sup> Executive Committee meetings be adopted as circulated.

CARRIED



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**5. Patient Story**

*Janet Gobeil shared a patient story forwarded by stroke prevention nurse Lynn Bertin.*

**6. Reports**

i. Board Chair

Daryl Skworchinski submitted the Chair's report for review and it was included in the meeting package.

ii. Chief of Staff

Dr. Newbery and Dr. McLeod submitted their report for review and it was included in the meeting package. Dr. McLeod welcomed new local physician Dr. Greg Rushton.

iii. Administration Quality Report

The Administration Quality Report was submitted for review and it was included in the meeting package. Adam Brown welcomed Cole Taylor to his new position, Special Projects Coordinator. Cole's first project involved finalizing NOSH's 2018 – 21 Strategic Plan.

NOSH recently hosted Rhonda Crocker-Ellacott and Brian Ktytor from the NWLHIN to discuss challenges specifically around NOSH's non-compliance with H-SAA obligations on both ratio and total margin.

NOSH has gained funding for both a full time Registered Nurse in Wilkes Terrace LTC, and for implementation of a Day Away program at The McCausland Hospital. NOSH also received a 2% increase in base funding.

Wilson Memorial has been experiencing significant overcapacity issues and The McCausland is consistently at capacity as well. This is causing financial and human resource challenges as well as physicians being forced to make patient care decisions based on space and available accommodation in the hospitals.

There has been some positive momentum around funding for our Assisted Living Program. If funding advocacy is successful, Peninsula Manor may be able to accommodate some ALC patients which will result in more rooms being available in the hospital for acute care patients.

Wilson Memorial received formal approval for the expansion of the Endoscopy program in collaboration with TBRHSC.

Grand opening of Peninsula Manor will be taking place on October 2<sup>nd</sup> at 12pm.

**7. Items for Discussion**

i. Insurance Review

Janet Martel reviewed NOSH's insurance coverage. The slide deck was included in the meeting package. There are no major changes to report from last year. Fees have increased by approximately 6% this year.

HIROC specializes in insurance for healthcare facilities and NOSH has purchased insurance with HIROC since 2010 and continues to be satisfied with their service.



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Discussion regarding whether Cyber attacks are covered in our insurance package. Janet Martel informed the group that there is a new section in the updated surveys with respect to hospital's preparedness for potential Cyber attacks.

NOSH is in the process of a 3 year risk assessment cycle with HIROC. The risk assessment includes over 30 modules which identify policies and procedures the hospitals have in place to mitigate the highest risk claims. HIROC then recommends mitigation strategies in any areas that do not have an appropriate policy or procedure in place.

ii. Board Self-Assessment Report

The Board Self-Assessment report was included in the meeting package. Adam Brown reviewed the summary report and outlined the lowest scored items for our organization, which included:

- 1.15 The Board has a sound plan for the CEO's development and succession
- 1.16 The Board has a sound plan for the Chief of Staff's development and succession
- 3.4 New Board members receive adequate orientation to prepare them to contribute effectively to the Board.

We will work to improve in these areas and measure progress in six months.

iii. Occupancy Challenges/Sustainability

Adam Brown outlined the occupancy challenges NOSH is currently facing and the effect this is having on our sustainability from a financial and human resources perspective.

Mr. Brown informed the Board of the initiatives that have been put in place in attempts to off-set the challenges.

- The McCausland Hospital is supporting Wilson Memorial's overflow by allowing Wilson Memorial to transfer patients to Terrace Bay. However, NOSH recognizes this is not an ideal solution for Marathon patients or for McCausland staff.
- An application has been submitted to the MOH for funding to utilize Peninsula Manor to house up to 4 low acuity patients with 24 hour PSW supports.
- NOSH continues to endeavour to collaborate to improve Home and Community Care supports
- Deferring many capital items (only spending approximately \$250,000 on capitol this fiscal recognizing that this is not sustainable)

NOSH Administration is considering proposing a formal operational review in partnership with the LHIN as NOSH is struggling to provide resources and appropriate budget to deal with its current challenges and therefore unable to meet H-SAA obligations.

**8. Items for Approval**

i. Annual Board Work Plan

MOVED BY: Jay Lucas

SECONDED BY: Benny RIOUX

THAT the Annual Board Work Plan be renewed with no change.



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CARRIED

- ii. Physician Credentialing  
MOVED BY: Paula Verin  
SECONDED BY: Benny Rioux

That pursuant to the Northwest Regional Appointment and Credentialing Policy and Procedure, and upon recommendation from the Medical Advisory Committee, the Board of Directors approves:  
Applications for Professional Staff privilege to the North of Superior Healthcare Group.

CARRIED

- iii. Strategic Plan  
With non material changes  
MOVED BY: Kaiya Morriseau-Ferguson  
SECONDED BY: Jay Lucas

THAT the NOSH 2018-21 Strategic Plan be accepted with non-material changes.

CARRIED

**9. Items for Information**

- i. Governance to Governance Webinar – October 24<sup>th</sup>  
Please contact Beth Ryan if you wish to attend.

- ii. Board Retreat – Manitouwadge  
Adam Brown, Daryl Skworchinski, Benny Rioux, Ken McIntyre and Jay Lucas will be attending the Board retreat in Manitouwadge.

**10. In Camera**

MOVED BY: Ken McIntyre  
SECONDED BY: Kaiya Morriseau-Ferguson  
THAT the Meeting move in camera

CARRIED

MOVED BY: John McKinnon  
SECONDED BY: Paula Verin  
THAT the meeting move out of camera

CARRIED

**11. Task List and Adjournment**

The Board of Directors meeting was adjourned at 8:45pm.