



# NOSH

## Board of Directors Meeting: Via ZOOM

### May 27, 2020

## MINUTES

#### **Present**

Jason Nesbitt (*Chair*)  
Benoit Rioux  
Adam Brown\*  
Dr. Lindsay McLeod\*

Ken McIntyre  
Brittany Turnbull  
Janet Gobeil\*

John McKinnon  
Paula Verin  
Carol Huard\*

Kaiya Morriseau-Ferguson  
Stephen Wilson  
Dr. Sarah Newbery\*

#### **By Invitation**

Beth Ryan  
Carolyn Carey  
Elliot Nguyen  
Emily Bruce  
Janet Martel  
Jessica Commisso  
Matt Ayres  
Sue Bouchard  
Sarangan Lingham

#### **Regrets**

Eileen Ervin  
Chris Martin  
Dr. Sayali Tadwalkar\*

\*Denotes non-voting member

#### **Board Education – Handwashing**

Support Services Manager Matt Ayres provided a demonstration using glow gel and a black light to stress the importance of washing hands properly.

#### **Call to Order**

The May 29, 2020 NOSH Board of Directors Meeting was called to order at 6:35pm.

#### **1. Declaration of Conflicts**

None were declared.

#### **2. Approval of Agenda**

Item 3.3 in the Committee Reports changed to LHIN Compliance Attestations and 3.2 in the Board meeting a motion was added.

##### **Moved By:**

**Seconded By:** John McKinnon

THAT, the agenda of the May 29, 2020 NOSH Board of Directors meeting be accepted as amended.

CARRIED

#### **3. Committee Reports**

##### **Quality Committee**

##### **3.1 Quality Snapshot**

Beth Ryan reviewed the Quality Snapshot that showcased the PPE audit results that was included in the meeting package. PPE and hand hygiene audits to become part of the monthly workplace audit which the Safety Committee will complete during workplace inspections.



# NOSH

## Board of Directors Meeting: Via ZOOM

### May 27, 2020

## MINUTES

### **Finance Committee**

#### 3.2 LHIN Compliance

Adam Brown reviewed the four compliance declarations for the MSAA, HSAA, LSAA and BPSAA that were included in the meeting package.

#### 3.3 2019/20 Q4 Finance Submissions

Janet Martel brought to attention a revision on the Reconciliation tab of the 2019/20 Q4 financial submissions that were included in the package. The reconciliation tab was discussed including the reasons for the surplus.

### **Governance Committee**

#### 3.5 Board Membership Planning

Board Chair, Jason Nesbitt reviewed the by-law that requires Board directors to be members for a limited time. He reviewed the Board vacancies occurring as of the 2019/20 AGM that have already been filled.

### **Board Meeting**

#### **1. Approval of the Minutes:**

**Moved By:** Stephen Wilson

**Seconded By:** Ken McIntyre

THAT the minutes of the April 29, 2020 NOSH Board of Directors meeting be accepted as circulated.

CARRIED

#### **2. Reports:**

##### 2.1 Board Chair Report

Jason Nesbitt provided a verbal report that highlighted the management team and the hard work that they are doing. Praise was also given to Wilkes Terrace Long Term Care Home, Peninsula Manor and Chronic Care at both sites for doing a great job.

##### 2.2 Administration Quality Report

Sue Bouchard discussed the Administration Quality Report that was included in the meeting package. She highlighted the improved staff morale due to confidence in staff safety, infection control practices, PPE and the increase in communication. Continue to hire new staff. Collaboration with the Family Health Teams, Santé Manitouswage Health and community meets continue to happen. Meals on Wheels program saw an increase in Terrace Bay. Thanks were given to the delivery drivers and other volunteers.

##### 2.3 Chief of Staff Report

Dr. Sarah Newbery provided a verbal report that thanked the medical staff who have done an exceptional job on maintaining the safety of staff and patients. Increasing primary care services in the community, has helped to support the hospitals to be able to maintain a quieter emergency department. Moving forward with the clinical services thought through to coincide with both clinical and hospital reopening's. Currently have no difficulty in accessing locums for summertime vacations. Continuing to monitor the learner process to ensure that residents come to rural communities for placements.

Adam Brown expressed thanks to Dr. Newbery, Dr. McLeod and all medical staff physicians for their hard work.



# NOSH

## Board of Directors Meeting: Via ZOOM

### May 27, 2020

## MINUTES

### 3. Items for Discussion

#### 3.1 Recovery Planning Update

A Recovery Planning Committee was established in addition to the Incident Management Team. The Task list was shown on screen to showcase the steps that NOSH is taking to re-open and move towards a new normal. Some services will require the approval of the Ontario Health North.

#### 3.2 2019/20 Annual General Meeting

**Moved By:** Stephen Wilson

**Seconded By:** Paula Verin

THAT the 2019/20 Annual General Meeting be scheduled for July 15 at 6:30pm, location to be determined.

CARRIED

#### 3.3 Accreditation Update

Updated that the onsite survey that was scheduled for September 2020 was rescheduled until September 2021. Will maintain current accreditation standing until that time.

#### 3.4 COS and CEO Performance Review

Beginning the process for the COS and CEO performance review in the existing format. Dr. Newbery brought forward the idea of a 360-degree type evaluation that helps find ways to hold accountability to each other. It was noted that there may be some difficulty finding a resource outside of the medical staff to lead the evaluation. NOSH recommends and could financially support some type of 360-degree evaluation for the physician groups.

### 4. Correspondence for Review

#### 4.1 LTCH Assessment Report

An assessment report from the Thunder Bay District Health Unit and MOHLTC's inspection of Wilkes Terrace Long Term Care Home was presented.

#### 4.2 9-month SAA Extension

The 9-month extension to the current Accountability Agreements from the LHIN were included in the meeting package.

### 5. Items Requiring Consent

#### 5.1 2019/20 Q4 Finance Submission

Noted that the deadlines were pushed for submissions due to delay in audits.

**Moved By:** Ken McIntyre

**Seconded By:** Benoit Rioux

"That the Board of Directors of the North of Superior Healthcare Group approves:

- The NOSH 2019/20 Q4 YTD Financials be submitted as presented."

CARRIED

#### 5.2 2019/20 MSA Declaration of Compliance

Moved By: Stephen Wilson

Seconded By: John McKinnon

"That the Board of Directors of the North of Superior Healthcare Group approves:

- The M-SAA Declaration of Compliance for April 1, 2019 – March 31, 2020."



# NOSH

## Board of Directors Meeting: Via ZOOM

### May 27, 2020

## MINUTES

CARRIED

#### 5.3 2019/20 HSAA Declaration of Compliance

Moved By: John McKinnon

Seconded By: Paula Verin

“That the Board of Directors of the North of Superior Healthcare Group approves:

- The HSAA Declaration of Compliance for April 1, 2019 – March 31, 2020.”

CARRIED

#### 5.4 2019/20 BPSAA Attestation

Moved By: Benoit Rioux

Seconded By: Ken McIntyre

“That the Board of Directors of the North of Superior Healthcare Group approves:

- The Appendix C – BPSAA Attestation for April 1, 2019 – March 31, 2020.”

CARRIED

#### 5.5 2019 LSAA Declaration of Compliance

Moved By: Paula Verin

Seconded By: Brittany Turnbull

“That the Board of Directors of the North of Superior Healthcare Group approves:

- The LSAA Declaration of Compliance for January 1, 2019 – December 31, 2019.”

CARRIED

### 6. In Camera

### 7. Task List and Adjournment

**Moved By:**

THAT, the meeting be adjourned at 7:50pm