



NOSH

Board of Directors Meeting: Via ZOOM

October 28, 2020

MINUTES

Present

Jason Nesbitt (*Chair*)
Jessica Commisso
Stephen Wilson
Dr. Sayali Tadwalkar*

Ken McIntyre
Chris Martin
Adam Brown*
Dr. Lindsay McLeod*

Eileen Ervin
Brittany Turnbull
Janet Gobeil*

John McKinnon
Paula Verin
Carol Huard*

By Invitation

Beth Ryan
Emily Bruce
Janet Martel
Sue Bouchard

Regrets

Kaiya Morriseau-Ferguson

*Denotes non-voting member

Call to Order

The October 28, 2020 NOSH Board of Directors Meeting was called to order at 6:30pm.

1. Kudos and Positivity

Kudos and positivity were discussed.

2. Declaration of Conflicts

None to declare.

3. Approval of Agenda

Moved by: John McKinnon

Seconded by: Ken McIntyre

THAT the agenda of the October 28, 2020 NOSH Board of Directors meeting be accepted.

CARRIED

4. Committee Reports

Quality Committee

4.1 Review of Quality Indicators

Beth Ryan reviewed Q1 Performance Dashboard that was included in the meeting package.

4.2 Pay at Risk Discussion

Beth Ryan reviewed the Pay at Risk proposal based off the 2020 21 Quality Improvement Plan that was put on hold due to the COVID 19 pandemic. This proposal was approved by the Executive Committee on the condition that when the Quality Improvement Plan has resumed, the regular Pay at Risk program will also resume.

4.3 Review of Quality Committee TOR

Jason Nesbitt reviewed the Quality Committee Terms of Reference on behalf of the Quality Committee. He is not recommending any changes at this time.



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Finance Committee

4.4 Qrtly Finance Submissions

Janet Martel reviewed the Q2 YTD financial submissions. The Statement of Revenue and Expenditures, Balance Sheet, Capital Expenditures, Statistical Summary were included in the meeting package. She updated that NOSH is remaining diligent with the added expenses of the COVID 19 pandemic to ensure proper spending. Insurance status remains status quo with no increase in insurance premiums.

4.5 Review of Finance Committee TOR

Ken McIntyre reviewed the Finance Committee Terms of Reference on behalf of the Finance Committee. He is not recommending any changes to the Finance Committee Terms of Reference.

4.6 Review of Fiscal Advisory Committee TOR

Ken McIntyre reviewed the Fiscal Advisory Committee Meeting Terms of Reference on behalf of the Finance Committee and is not recommending any changes at this time.

Mr. McIntyre also expressed the importance of other Board members to attend the Fiscal Advisory Committee meeting held each year.

Governance Committee

4.7 Review of Governance Committee TOR

Jason Nesbitt reviewed the Governance Committee Terms of Reference and is not recommending any changes at this time.

4.8 Review of Executive Committee TOR

Jason Nesbitt reviewed the Executive Committee Terms of Reference and is recommending to revise the membership section to include the Treasurer as a minimum member. This will allow only one member to be an elected Director.

4.9 Complete Board Self-Assessment

Emily Bruce reminded the Directors to complete the OHA Board Self-Assessment that was emailed in September.

ACTION:

- Emily to send new Board members the link to additional OHA training.

Board Meeting

1. Approval of the Minutes:

Moved by: Stephen Wilson

Seconded by: Jessica Comisso

THAT the minutes of the September 30, 2020 NOSH Board of Directors meeting be accepted as circulated.

CARRIED

2. Patient Story

Janet Gobeil shared a patient story that highlighted the importance of the new construction at the Wilson Memorial Emergency Department to allow for a Trauma Room and a Safe Room on both staff and patients.



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3. Reports:

2.1 Board Chair Report

Jason Nesbitt shared his verbal report that expressed his thanks to all staff for their continued hard work throughout the pandemic. He expressed his notice of some complacency across the region.

2.2 Chief of Staff Report

Dr. Sayali Tadwalkar reviewed the Chief of Staff Report that was included in the meeting package. She highlighted the BioFire Torch units that have been loaned to NOSH for rapid testing. The volume of processing is limited therefore an algorithm has been developed to prioritize appropriate swabs to be tested using this method. Dr. Tadwalkar also reminded that flu vaccines are now being offered at both clinics at all patient appointments.

2.3 Administration Quality Report

Suzanne Bouchard reviewed the Administration Quality Report which was included in the meeting package. She emphasized the high staff turnover due to retirements but seeing fairly steady recruitment. Discussion around the impact of COVID-19 on Lakehead student placements.

4. Items for Information

Nothing to update.

5. Items Requiring Consent

5.1 Q2 Finance Submissions

Moved by: Ken McIntyre

Seconded by: Jessica Comisso

“THAT the Board of Directors of the North of Superior Healthcare Group approves:

- The NOSH 2020/21 Q2 YTD Financials be submitted as presented.”

CARRIED

5.2 French Language Services Report

The French Language Services Report was submitted prior to the meeting for review and was included in the meeting package.

Moved by: Christ Martin

Seconded by: Brittany Turnbull

“THAT the Board of Directors of the North of Superior Healthcare Group approves:

- Submission of the French Language Services Report to the LHIN for 2019/20.”

CARRIED

5.3 Pay at Risk Approval

Moved by: Stephen Wilson

Seconded by: Jessica Comisso

“That the Board of Directors of the North of Superior Healthcare Group approves:

- The temporary Pay at Risk proposal for the 2020-21 year”

CARRIED

5.4 Executive Committee TOR Revision

Moved by: Paula Verin



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Seconded by: Brittany Turnbull

“That the Board of Directors of the North of Superior Healthcare Group approves:

- The addition of the Treasurer as a minimum membership position in the Executive Committee.”

6. In Camera

Moved By: Stephen Wilson

Seconded By: Chris Martin

THAT the Board of Directors meeting move in camera.

Moved By: Paula Verin

Seconded By: Ken McIntyre

THAT the Board of Directors meeting move out of in camera.

7. Task List and Adjournment

Moved By: John McKinnon

THAT the meeting be adjourned at 8:20pm.