



Board of Directors Meeting Minutes May 26, 2021

Present

Jason Nesbitt (Chair)
Jessica Commisso
Paula Verin
Carol Huard*

Ken McIntyre
Chris Martin
Stephen Wilson
Dr. Sayali Tadwalkar*

John McKinnon
Kaiya Morriseau-Ferguson
Adam Brown*
Dr. Lindsay McLeod*

Eileen Ervin
Brittany Turnbull
Janet Gobeil*

By Invitation

Emily Bruce
Janet Martel
Beth Ryan

Regrets

*Denotes non-voting member

Board Education – *AmbuTrans*

Carol Huard shared information on the 3-year AmbuTrans pilot project bringing non-urgent transfers in Nipigon and Terrace Bay to Thunder Bay. Discussion around the lack of transfer services available in the district for non-urgent patient transfers.

Call to Order

The May 26, 2021 NOSH Board of Directors Meeting was called to order at 6:46pm.

1. Kudos and Positivity

Kudos and Positivity were shared

2. Declaration of Conflicts

None were declared.

3. Approval of Agenda

Moved By: Jessica Commisso

Seconded By: Brittany Turnbull

THAT, the agenda of the May 26, 2021 NOSH Board of Directors meeting be accepted as circulated.

CARRIED

4. Committee Reports

Quality Committee

4.1 Quality Dashboard

Beth Ryan reviewed the Quality Dashboard that was shown on screen. She highlighted that the average for workplace violence in the region, is much higher than NOSH's number.

4.2 Patient Complaints Summary

Beth Ryan reviewed the patient complaint summary that was included in the meeting package. She highlighted that Quality Customer Service is now included in the orientation for all new staff members. NOSH encourages a culture of reporting and has set a goal for increasing formal documented complaints by September. Jason Nesbitt reminded the Board, to pass on any complaints received to the Admin Team to handle.

NOSH is committed to ensuring decisions and practices are ethically responsible and align with our mission, vision & values. All leaders should consider decisions from an ethics perspective including their implications on patients, staff and the community.

NOSH Values:

We are *accountable* to the communities we serve.

We will achieve *high quality care* through the adoption of best practices and innovation.

We *respect* the changing and diversifying natures of our communities.

We *value compassion, fairness, integrity and teamwork*



Board of Directors

Meeting Minutes

May 26, 2021

4.3 Patient Safety Incident Review

Beth Ryan reviewed the Patient Safety Incident Review that was shown on screen. This review highlights all patient safety incidents in the past year and has been added to the Board workplan for 2021 2022 year.

4.4 Patient Story

Janet Gobeil shared a story regarding the new nurse at Wilson Memorial who originated from Afghanistan and her experiences moving to Canada.

Finance Committee

4.5 2020/21 Q4 Finance Submissions

Janet Martel briefly reviewed the Q4 financial reports that were included in the meeting package and highlighted the income statement. She reported that the final year end numbers for 2020/21 year are being finalized to report at the AGM. Discussion around the excess of funding for COVID being given and how NOSH plans to address this in recovery planning.

Governance Committee

4.6 Board Membership Planning

Board Chair, Jason Nesbitt, reported that 2 vacancies for the Terrace Bay/Schreiber catchment area are to be filled. Will be discussing Board planning further at the AGM as members transition out of their roles (i.e. treasurer)

ACTION:

- Emily to share Board recruitment ad on Facebook again.

Board Meeting

1. Approval of the Minutes:

Moved by: Stephen Wilson

Seconded by: Eileen Ervin

THAT, the minutes of the April 28, 2021 NOSH Board of Directors meeting be accepted as circulated.

2. Reports:

2.1 Board Chair Report

No report given.

2.2 Administration Quality Report

Adam Brown updated on the Administration Report that was included in the meeting package. He highlighted the recruitment and retention challenges that both NOSH and the region are facing. Adam updated the Board that the strategic planning for next years plan is underway.

2.3 Chief of Staff Report

Dr. Sayali Tadwalkar reviewed the Chief of Staff report that was included in the meeting package. She highlighted that the physicians at both sites have begun more regular simulation training through RCCR and NOSM.

3. Items for Discussion

3.1 Superior North EMS Master Plan Letter

Adam Brown discussed the letter that he received regarding the Superior North EMS Master Planning and his response.



Board of Directors Meeting Minutes May 26, 2021

4. Items Requiring Consent

4.1 2020/21 Q4 Finance Submission

Moved By: Ken McIntyre

Seconded By: Brittany Turnbull

"That the Board of Directors of the North of Superior Healthcare Group approves:

- The NOSH 2020/21 Q4 YTD Financials be submitted as present."

CARRIED

4.2 2020/21 BPSAA Compliance

Moved By: Stephen Wilson

Seconded By: Paula Verin

"That the Board of Directors of the North of Superior Healthcare Group approves:

- The Appendix C – BPSAA Attestation for April 1, 2020 – March 31, 2021."

CARRIED

4.3 French Language Service Report

Beth Ryan presented the French Language Service Report that was included in the meeting package.

Moved By: Brittany Turnbull

Seconded By: Chris Martin

"That the Board of Directors of the North of Superior Healthcare Group approves:

- Amendment to Article 4.7 to include the following statement: 'The elected membership of the Board will endeavor to recruit one (1) Francophone Board Member, who is proficient in both French and English, to represent the needs and concerns of the Francophone population.' "

CARRIED

Moved By: Eileen Ervin

Seconded By: Kaiya Morriveau-Ferguson

"That the Board of Directors of the North of Superior Healthcare Group approves:

- Submission of the French Language Services Report to the Ontario Health for 2020/21."

CARRIED

4.4 Physician Credentialing

Moved By: Stephen Wilson

Seconded By: Brittany Turnbull

"That pursuant to the Northwest Regional Appointment and Credentialing Policy and Procedure, and upon recommendation from the Medical Advisory Committee, the Board of Directors approves:

- Applications for Professional Staff privilege, including Locum, Courtesy and Regional Ordering to the North of Superior Healthcare Group"

CARRIED

5. In Camera

Moved By: Brittany Turnbull

Seconded By: Chris Martin

THAT the Board of Directors meeting move In Camera

Moved By: Chris Martin

Seconded By: Brittany Turnbull

THAT the Board of Directors meeting move out of In Camera



Board of Directors Meeting Minutes May 26, 2021

6. Task List and Adjournment

- Emily to share Board recruitment ad on Facebook again.

Moved By: Stephen Wilson

THAT the meeting be adjourned at 8:37pm