



**Board of Directors
Meeting Minutes
February 28, 2018**

Present

Jason Nesbitt (*Chair*)
Kaiya Morriseau-Ferguson
Dr. Lindsay McLeod*

Ken McIntyre
Mel Miller
Carol Huard*

John McKinnon
Chris Martin

Jay Lucas
Adam Brown*

By Invitation

Suzanne Bouchard
Janet Martel
Beth Ryan, *Rec. Sec*

Regrets

Daryl Skworchinski
Benoit Rioux
Eileen Ervin

Dr. Sarah Newbery*
Dr. Sayali Tadwalkar*
Janet Gobeil*

*Denotes non-voting member

Board Education:

Guide to Good Governance – Chapters 5-7

Kaiya Morriseau-Ferguson presented a power point presentation of the Guide to Good Governance’s Ch. 5-7. The presentation is available in the Board of Directors Dropbox, Guide to Good Governance folder.

1. Declaration of Conflicts - none

2. Approval of Agenda

February 28 2018

Moved by: John McKinnon
Seconded by: Kaiya Morriseau-Ferguson
THAT the agenda be approved as circulated.

CARRIED

3. Approval of the Minutes:

January 31 2018

Moved by: Jay Lucas
Seconded by: Melanie Miller
THAT the minutes of the January 31st, 2018 NOSH Board of Directors meeting be accepted.

CARRIED

4. Patient Story - deferred

5. Reports:

5.1 Board Chair Report
Deferred

5.2 Administration Quality Report
The Administration Quality Report was circulated prior to the meeting for review and was included in the meeting package.
Adam Brown highlighted, under Quality Care and Safety, the Influenza A outbreak at Wilkes Terrace and The McCausland Hospital and commended staff and partner healthcare providers for their excellent care and diligence in containing the outbreak.



Board of Directors Meeting Minutes February 28, 2018

Health Promotion: Phase 1 of the Suboxone program at Wilson Memorial has been a success. This program will continue to be funded through base funding.

Sustainability: The McCausland Hospital is about halfway through phase 1 of the Physiotherapy Department renovation with Health Records and Reception renovations almost complete. Installation of the glass walls for the Gift Shop is next.

Partnerships: NOSH is looking at providing a Frozen Meals on Wheels program to surrounding communities.

5.3 Chief of Staff Report

Dr. Lindsay McLeod also commended staff for their great teamwork during the Influenza A outbreak. Locum support at both sites has been adequate.

6. Items for Discussion

6.1 Review of Quality Indicators

The Quality Dashboard was circulated prior to the meeting and was included in the meeting package. It is also available in the Board of Directors Dropbox in the Quality Improvement folder.

Beth Ryan reviewed the Q3 indicator scores.

6.2 Strategic Plan Projects update

An update on the progress of the Strategic Projects was given and the spreadsheet was included in the meeting package for review.

Question regarding management of risk associated with non-compliance of OCP standards. The OCP has recognized that hospitals are unable to meet the all of the obligations of the pharmacy accreditation and has therefore softened the deadlines with hospitals agreeing to have a plan for compliance on priority items, such as new chemo mixing hoods and QUESS Training for staff. There will be annual site visits in which further non-compliances will be addressed.

6.2 Joint Strategic Planning with FHT's and NOSP

Adam Brown explained the collaboration project including NOSH, FHT's and NOSP.

The project includes recognizing and formalizing current relationships, identifying gaps in services in our catchment area, and then introducing programs that can be implemented to address the deficiencies.

The group will endeavor to work together on strategic planning alignment as well.

6.4 LTC Service Accountability Agreement (L-SAA)

Janet Martel explained the L-SAA which is a contract NOSH holds with the LHIN for operating the LTC home (Wilkes Terrace in Terrace Bay).

7. Items Requiring Consent

7.1 L-SAA

Moved by: Ken McIntyre

Seconded by: John McKinnon

THAT the L-SAA be accepted as presented.

CARRIED

7.2 Quality Improvement Plan (QIP) – Narrative (Including Pay for Performance)

Carol Huard reviewed the QIP Narrative



**Board of Directors
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February 28, 2018**

We will report any further changes made at the March Board meeting.

Moved by: Ken McIntyre

Seconded by: Chris Martin

THAT the Quality Improvement Plan be accepted.

CARRIED

8. In Camera

9. Task List and Adjournment

TASK: Adam to meet with Mel and Chris for director orientation

Moved by: John McKinnon

Seconded by: Jay Lucas

THAT the February 28th, 2018 Board of Directors meeting be adjourned.

CARRIED