



**Board of Directors  
Meeting Agenda  
November 1<sup>st</sup>, 2018**

**Present**

Daryl Skworchinski ( <i>Chair</i> )	Jason Nesbitt	Ken McIntyre	John McKinnon
Kaiya Morriseau-Ferguson	Benoit Rioux	Jay Lucas	Eileen Ervin
Paula Verin	Chris Martin		
Adam Brown*	Janet Gobeil*	Carol Huard*	Dr. Sarah Newbery*

**By Invitation**

Janet Martel  
Suzanne Bouchard  
Beth Ryan, *Rec. Sec*

**Regrets**

Dr. Lindsay McLeod\*  
Dr. Sayali Tadwalkar\*

\*Denotes non-voting member

**1. Board Education**

***Change in Labour Legislation – Sue Bouchard***

The Ontario Government introduced Bill 47, Making Ontario Open for Business Act, on October 23<sup>rd</sup>. The bill has not yet passed; therefore we are currently unsure of its full impact.

Sue Bouchard gave an overview of some potential changes including:

- Minimum wage – no increase until 2020 (attached to annual inflation adjustment)
- Removal of minimum 3 hours pay for employees who are on call – would not impact hospitals
- Biggest change that will impact NOSH– elimination of Personal Emergency Leave days.

**2. Declaration of Conflicts**

None declared

**3. Approval of Agenda**

Moved by: Jay Lucas

Seconded by: Benoit Rioux

THAT the agenda of the November 1, 2018 NOSH Board of Directors meeting be approved as circulated.

CARRIED

**4. Committee Reports**

**Quality Committee**

**4.1 Review of Quality Indicators**

Beth Ryan reviewed the Q1 & Q2 results of the Quality Indicators and the dashboard was included in the meeting package.

**4.2 Review of Quality Committee TOR**

Daryl Skworchinski reviewed the Quality Committee Terms of Reference on behalf of the Quality Committee. He is not recommending any changes to the Quality Committee Terms of Reference.

Adam Brown explained that all Board committees are Committees of the Whole with all Board members sitting on each committee, with the exception of the Executive committee which consists of the Chair, Vice-Chair, Treasurer and one other elected director.



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### **Finance Committee**

#### **4.3 Qrtly Finance Submissions**

Results of the Q2 YTD Financials are submitted to the LHIN and MOH&LTC.

Janet Martel reviewed the reports with Board Treasurer, Ken McIntyre, prior to the meeting and gave an overview of the results to the Board. The Q2 YTD Financial results were included in the meeting package.

Concern remains around meeting budget obligations with respect to labour and wages as WMGH has consistently been in overflow and The McCausland Hospital generally close to full capacity.

#### **4.4 Review of Finance Committee TOR**

Ken McIntyre reviewed the Finance Committee's Terms of Reference on behalf of the Finance Committee and is not recommending any changes at this time.

Ken McIntyre requested clarification regarding how NOSH intends to use the additional Assisted Living Program funding. Janet Martel stated that the funding received is base funding and is dedicated to the Assisted Living Program, not Peninsula Manor. NOSH has decided to use the funding to trial 24 hour PSW services at Peninsula Manor. This will allow seniors who are no longer safe living at home, but do not necessarily require hospital care, to live safely at Peninsula Manor with personal support worker services 24 hours a day. Patients discharged from hospital into Peninsula Manor will still be responsible for rent and furnishing their apartment. This expense will not be incurred by NOSH.

The \$20,000 that NOSH has budgeted to support the start up costs at Peninsula Manor is for capital equipment necessary for NOSH's support service employees at Peninsula Manor. Any consumable supplies, such as floor cleaner for example, are billed to Peninsula Manor.

There was discussion around NOSH's current deficit. The Board expressed that they feel a lack of support from the NW LHIN despite the efforts that NOSH has made and continues to endeavour to make in attempt to meet our obligations outlined by the NW LHIN. The fact remains that our funding is inadequate for the demands being placed on our hospitals.

Rhonda Crocker Ellacott, NW LHIN CEO and Brian Ktytor, Vice President of Corporate Services came to Marathon in July to discuss our financial results. They inquired about NOSH's plan to address the current deficit however; NOSH is unable to identify any other areas to further improve efficiencies and lower costs more than what is already being done.

NOSH has been advised that we will be receiving a letter of concern from the NW LHIN that obligations have not been met and will request a response outlining the plan to address the issue. NOSH plans to request an independent operational review to further investigate opportunities for improvement.

#### **4.5 Review of Fiscal Advisory Committee TOR**

Ken McIntyre reviewed the Fiscal Advisory Terms of Reference on behalf of the Finance Committee and is not recommending any changes at this time.

Mr. McIntyre was present at this year's Fiscal Advisory Committee meeting and reported that it was well attended by staff and it was interesting to hear the priorities of the departments.

### **Governance Committee**

#### **4.6 Review of Governance Committee TOR**



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Daryl Skworchinski reviewed the Governance Committee Terms of Reference and is not recommending any changes at this time.

Dr. Skworchinski highlighted the function of the Governance Committee and the areas of improvement for this year including, orientation and education for new Board members.

### 4.7 Review of Executive Committee TOR

Daryl Skworchinski reviewed the Executive Committee Terms of Reference and highlighted the function of the committee. Mr. Skworchinski is not recommending any changes to the Terms of Reference at this time.

## Board Meeting

### 1. Approval of the Minutes:

Moved by: John McKinnon

Seconded by: Ken McIntyre

THAT the minutes of the September 26, 2018 Board meeting be approved as circulated.

CARRIED

### 2. Patient Story

Sue Bouchard read a letter from a physiotherapy patient who had a positive experience during his care.

### 3. Reports:

#### 2.1 Board Chair Report

Daryl Skworchinski submitted his report prior to the meeting for review and was included in the meeting package.

#### 2.2 Chief of Staff Report

Deferred

#### 2.3 Administration Quality Report

Adam Brown reviewed the Administration Quality Report.

Highlighted focus on Organizational Resilience:

- New full time RN position in LTC. The goal is to increase the average hours of care to ensure the movement toward the recommended 4 hours per day per resident is achieved.
- Funding received to establish a Seniors Day Away program at MH
- Significant progress made with union agreements

#### Collaborative Partnerships

- Peninsula Manor successful so far with no significant operational problems identified
- Home and Community care – MFHT and NOSH are considering a partnership to provide home and community care services in Marathon. NOSH has applied for funding to explore the feasibility of this venture.

#### Population health

- The DI department at WMGH hosted a site visit with six vendors as the next step in the RFP process for a new x-ray machine. NOSH is looking to purchase the machine in April 2019.



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- Northern Neighbors Nurse Practitioner Led Clinic is a program initiated to establish a clinic to provide healthcare services in Pic Mobert and White River. It is likely that less of the Pic Mobert and White River population will require primary care and hospital services in Marathon if primary care needs are well managed by this program.

### 4. Items for Discussion

4.1 News Release: *Ontario Government for the People Taking Immediate Action to End Hallway Healthcare*  
Adam Brown reviewed the October 3<sup>rd</sup> News release announcing the Ontario Government's plans to move forward with increasing long term care beds in hopes this will help end hallway healthcare.

- NOSH has received a 2% funding increase this year.
- David Murray, Executive Director, Northwest Health Alliance sits on the Premiers Council on Improving Healthcare and Ending Hallway Medicine. We are confident that he will be a good advocate.

#### 4.2 Communications Policy

Adam Brown brought a Chronicle Journal ad to the attention of the Board.

Mr. Brown explained that we are fortunate that local media is generally positive and optimistic with regard to NOSH's operations; however this particular ad contains a negative message directed toward our LHIN partners. Mr. Brown has contacted the LHIN to reassure that NOSH was not interviewed for this article and that NOSH does not contact the press to advocate for our needs.

The Communications Policy was reviewed and the Board was reminded that only the CEO and Chair are authorized to speak to the press.

### 5. Items Requiring Consent

#### 5.1 Finance Submission

Moved by: Ken McIntyre

Seconded by: Jay Lucas

THAT the Q2 YTD Financial Submission be approved as presented.

CARRIED

#### 5.2 Election of 4<sup>th</sup> Executive Committee member

Moved by: Daryl Skworchinski

Seconded by: Jason Nesbitt

THAT John McKinnon be re-elected the fourth Executive Committee member for 2018/19

CARRIED

Results of CEO Performance Evaluation will be reviewed next week with the Executive Committee and will be brought to the November 28<sup>th</sup> Board meeting in camera.

### 6. In Camera

### 7. Task List and Adjournment