



**Board of Directors  
Meeting Agenda  
June 6 2018**

**Present**

Daryl Skworchinski ( <i>Chair</i> )	Jason Nesbitt	Ken McIntyre	Paula Verin
John McKinnon	Jay Lucas	Benoit Rioux	Eileen Ervin
Adam Brown*	Dr. Sarah Newbery*	Carol Huard*	Dr. Lindsay McLeod*

**By Invitation**

Janet Martel  
Beth Ryan, *Rec. Sec*

**Regrets**

Chris Martin  
Kaiya Morriseau-Ferguson

Janet Gobeil\*  
Dr. Sayali Tadwalkar\*

\*Denotes non-voting member

**1. Declaration of Conflicts - none**

**2. Approval of Agenda**

Moved by: Jason Nesbitt  
Seconded by: Eileen Ervin

THAT the agenda for the June 6 2018 NOSH Board of Directors meeting be approved as circulated.

CARRIED

**3. Committee Reports**

**Quality Committee**

3.1 Review of Quality Indicators

Beth Ryan reviewed the Q4 results of the quality indicators and the Performance Dashboard was included in the meeting package. The Performance Dashboard will be posted on the NOSH website.

3.2 Review of Strategic Projects

Adam Brown reviewed the Strategic Projects from NOSH's 2015-2018 Strategic Plan and an outline of the goals and outcomes were included in the meeting package.

3.3 Declaration of Compliance

Adam Brown reviewed the declarations of compliance to be submitted to the NW LHIN.

3.4 French Language Service Report

Sue Bouchard submitted the French Language Report for review. The French Language Service Report was submitted to the LHIN. An outline of required by-law changes to be approved at the AGM was also included.

**Finance Committee**

3.5 Q4 Finance Submissions

Janet Martel reviewed the Q4 Finance submission. NOSH has reported a deficit in Q4 due to increased labour costs as a result of overcapacity issues at both sites and an outbreak that occurred at The McCausland Hospital.

3.6 BPSAA Compliance

Adam Brown reviewed the BPSAA Attestations.



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- 3.7 Executive Expense Review  
The Executive Expense Report was included in the meeting package for review. The report is required to be posted in the NOSH website.

### **Governance Committee**

- 3.8 Board Membership Planning  
An updated list of the terms of NOSH Board members was included in the meeting package. Terms are staggered to ensure sufficient rotation of members.  
Members are elected during the AGM at which point their terms officially begin. Member re-elections also take place during the AGM.
- 3.9 Board Self Evaluation & Annual Retreat  
The Board Self Evaluation was circulated to the Directors last week for completion. Results of the Board Self Evaluation are used to guide education priorities and requirements. One area of improvement identified is Board member orientation.

The Annual retreat was cancelled last year but will be reestablished in the fall of 2018. Santé Manitouswage Health has committed to hosting the event. NOSP and FHT Board members will be invited to attend. Plans for the agenda are already underway. Members are encouraged to participate.

### **Board Meeting**

1. **Approval of the Minutes:**

Moved by: Jay Lucas

Seconded by: Ken McIntyre

THAT the minutes of the April 25, 2018 NOSH Board of Directors meeting be adopted as circulated.

CARRIED

2. **Reports:**

2.1 Board Chair Report

Daryl Skworchinski submitted his report prior to the meeting for review and it was included in the meeting package.

2.2 Administration Quality Report

The Administration Quality Report was included in the meeting package.

Adam Brown informed the Board that the senior admin team is committed to refocusing on the hospital's financials and recently spent a whole day together reviewing the current financial position and discussed ways they can improve efficiencies.

NOSH's three year Strategic Plan ended as of April 1, 2018. Allan Katz of KatzHealth is assisting NOSH, NOSP, MFHT and NSFHT determine a common direction in the organizations Strategic Plans with the goal of solidifying partnerships. Mr. Katz will be returning to next week to finalize the common theme agreed upon by all the organizations.

There will be a Strategic Planning session the evening of Thursday, June 14<sup>th</sup> and all Board members are encouraged to attend. More information regarding this meeting will be emailed early next week.

2.3 Chief of Staff Report

Dr. Sarah Newbery and Dr. Lindsay McLeod submitted their report prior to the meeting for review and it was included in the meeting package.



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Dr. Newbery and Dr. McLeod acknowledged and expressed their gratitude to the medical staff, nursing staff and the rest of the care team at both sites for their continued hard work during this period of increased workload.

Dr. Newbery briefly informed the Board of a critical incident that occurred at Wilson Memorial and some lessons learned as a result. This incident will be reviewed in more detail at a later date when the investigation is complete.

Dr. Newbery highlighted the recent visit with Dr. Lennox, a physician from Australia who built a model for sustainable physician resource that has proved to be successful in Australia. Dr. Newbery is co-chairing a task force in follow up to the "Summit North" which will be endeavoring to implement Dr. Lennox's recommendations in Northern Ontario.

### 3. Items for Discussion

#### 3.1 Strategic Planning session

There will be a Strategic Planning session the evening of Thursday, June 14<sup>th</sup> and all Board members are encouraged to attend. More information regarding this meeting will be emailed early next week.

#### 3.2 2018 Ontario Budget

The 2018 Ontario Budget announcement was included in the meeting package for review. Adam Brown highlighted changes that may affect NOSH including a funding increase of approximately 2% for Wilson Memorial/The McCausland Hospital and possibly a higher increase than 2% for Wilkes Terrace.

Dr. Sarah Newbery, Adam Brown and Daryl Skworchinski recently sent a letter to all three election candidates outlining our key concerns. Minister Gravelle was the only candidate to reply to the letter. Sarah, Adam and Daryl appreciated the opportunity to discuss the concerns with Minister Gravelle.

### 4. Items Requiring Consent

#### 4.1 Finance Submission

Moved by: Benoit Rioux

Seconded by: John McKinnon

THAT the Q4 Financials be submitted as presented.

CARRIED

#### 4.2 Executive Expense Posting

Moved by: Jay Lucas

Seconded by: Eileen Ervin

THAT the Q4 YTD Board/Admin Expense Report be approved as presented.

CARRIED

#### 4.3 SSH Operations Agreement

Adam Brown highlighted that NOSH will be the service provider for Peninsula Manor, excluding exterior maintenance and book keeping, on a cost recovery budget. NOSH has budgeted for a small loss for this year due to start up costs.

NOSH will be increasing some staffing complements including the Assisted Living Coordinator hours and title change to Assisted Living Manager as well as increases in PSW, maintenance, housekeeping and dietary department hours.



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Moved by: Ken McIntyre

Seconded by: Jay Lucas

THAT the NOSH Board of Directors approves the Management and Operations Agreement between Marathon Seniors Supportive Housing Corporation o/a Peninsula Manor AND the North of Superior Healthcare Group

CARRIED

#### 4.4 Physician Credentialing

Moved by: Eileen Ervin

Seconded by: Jason Nesbitt

THAT pursuant to the Northwest Regional Appointment and Credentialing Policy and Procedure, and upon recommendation from the Medical Advisory Committee, the NOSH Board of Directors approves the applications for Professional staff privilege including locum, courtesy and regional ordering to the North of Superior Healthcare Group.

CARRIED

#### 4.5 BD 01 04 Organizational Chart

Moved by: Benoit Rioux

Seconded by: Eileen Ervin

THAT change to the NOSH Organizational chart be accepted as presented.

CARRIED

#### 4.6 Declaration of Compliance

Moved by: John McKinnon

Seconded by: Jay Lucas

THAT the declarations of compliance be approved as presented

CARRIED

#### 4.7 French Language Report

Moved by: Benoit Rioux

Seconded by: Ken McIntyre

THAT the NOSH Board of Directors approves the 2017 18 French Language Service report submission to the LHIN

CARRIED

### 5. In Camera

### 6. Task List and Adjournment

Strategic Planning Participation

AGM June 27<sup>th</sup>

Adjourned: 8:10pm