



NOSH
Board of Directors Meeting
September 27, 2017
MINUTES

Present

Jason Nesbitt (<i>Chair</i>)	Ken McIntyre	John McKinnon
Jay Lucas	Eileen Ervin	Debi Bouchie
Kaiya Morriseau-Ferguson	Adam Brown*	Dr. Sarah Newbery*
Dr. Lindsay McLeod*		

By Invitation

Suzanne Bouchard
Janet Martel
Beth Ryan, *Rec. Sec*

Regrets

Daryl Skworchinski
Benoit Rioux
Dr. Sayali Tadwalkar*

Carol Huard*
Janet Gobeil*
Dr. Christine Giordani*

*Denotes non-voting member

Call to Order 6:30pm

1. Board Education - Guide to Good Governance

The Guide to Good Governance is published by the Governance Center of Excellence (GCE) and is available in the Board of Directors Dropbox folder
Adam Brown reviewed chapters 1-3
Requested that Board members take turns presenting 2 chapters each Board meeting

2. Approval of the Agenda

MOVED BY: John McKinnon
SECONDED BY: Ken McIntyre
THAT the agenda be approved as circulated.

CARRIED

3. Declaration of Conflicts - none

4. Approval of the Minutes

i. June 19, 2017 Inaugural

MOVED BY: John McKinnon
SECONDED BY: Eileen Ervin

THAT the minutes of the June 19, 2017 Inaugural meeting be approved as circulated.

CARRIED

ii. August 29, 2017 Executive Committee

MOVED BY: Jay Lucas
SECONDED BY: Ken McIntyre

THAT the minutes of the August 29, 2017 Executive Committee meeting be approved as circulated.

CARRIED



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5. Patient Story

Judy Anderson, RN shared a patient story.

6. Reports

i. Board Chair – deferred

ii. Chief of Staff

Dr. Newbery and Dr. McLeod submitted their report prior to the meeting for review and it was included in the meeting package.

Dr's Newbery and McLeod thanked the locums who provided coverage this summer.

Highlighted:

- New Canadian opioid guidelines
- Working with ORNGE to expedite transfers with a modified response process
- OPP transfer support for mental health patients
- Dr. Giordani will be leaving Schreiber at the end of October – no replacement currently
- Dr. Tadwalkar and Dr. Patchett Marble will be taking parental leaves
- Health Human Resource update
- McCausland Hospital OBS update

iii. Administration Quality Report

The Administration Quality Report was submitted prior to the meeting for review and it was included in the meeting package.

Highlighted:

- Stantec completed site visits to assess the chemo suites and pharmacies at both NOSH facilities – upgrades are required to be complete by 2019.
- Continue to partner with North of Superior Programs (NOSP) to look at crisis response protocol
- Colonoscopy Program at Wilson Memorial secured four refurbished scopes from Thunder Bay Regional
- Potential Quality Based Procedure (QBP) funding for non screening scopes
- Final draft for the McCausland Hospital renovation is complete – looking to go to tender and be ready for construction in Jan/Feb 2018. Phase 1 will include relocation of the gift shop, registration, and health records
- Applied for \$300,000 for new air handling unit at MH
- Potential opportunity to demonstrate integration with the upcoming retirement of current Community Care Coordinator in Marathon - Had discussion with NWLHIN-CCAC, Manitouwadge Health and MFHT regarding integration of the Community Care Coordinator position into our existing hospital/FHT operations as a promising opportunity to streamline services, however NWLHIN-CCAC declined.

7. Items for Discussion

i. Insurance Review



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Janet Martel provided an overview of our hospital insurance coverage through the Healthcare Insurance Reciprocal of Canada (HIROC). FAQ Errors and Omissions Insurance Coverage for Board Insurance was included in the meeting package for review and the slide deck is available in the Board of Directors Dropbox folder.

ii. Seniors Supportive Housing

Adam Brown provided an update on the Seniors Supportive Housing project.

Construction is underway and the west wing foundation is complete.

The municipality and NOSH hired Brett Redden to sell the units. Brett has done an exceptional job, as there are deposits down on 33 of the 36 units. The demand has exceeded expectations and we are confident that the building will remain fully occupied. We are hopeful that the Seniors Supportive Housing in Marathon will serve as a model for other small communities, and progress is being made for a similar initiative in Terrace Bay.

iii. Operations Update - finance and stats

Janet Martel reviewed the 5 month YTD Aug 31st financials which were included in the meeting package for review.

Ms. Martel explained the redevelopment of the statistical summary site comparison.

Changes include: added births, changed paramedical stats to reflect actual visits rather than units MH Physiotherapy visit stats exclude LTC as the stats are gathered through registration and currently LTC patients are not registered through Meditech when they receive physiotherapy services. This is causing deceptively low visit stats.

Ms. Martel thanked the Board on behalf of Charlene Schintz, Fundraising and Volunteer Coordinator, for contributing to and participating in the various events that took place during the summer including the CEO Challenge and Drive for the Cure. Thanks in particular to Ken McIntyre who raised \$2,700 for the CEO Challenge. The Jeep Raffle and Chase the Ace are going on now and there will be a Nygard Fashion and Hair show September 30th in Schreiber. Charlene is working on revitalizing the cash calendars for 2018.

iv. Executive Compensation

Sue Bouchard updated the Board regarding the Executive Committee meeting on August 29th to review the Boarder Sector Compensation Program.

Ms. Bouchard explained the changes in legislation regarding executive compensation. The government is providing the opportunity to revisit compensation after a seven year wage freeze. Designated executives must perform a provincial benchmarking exercise in which they choose comparators to benchmark salary and performance based pay, then it must be submitted to the Ministry of Health (MOH).



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The overall compensation plan for NOSH will see an increase of 4.2% to the overall pay envelope, if approved.

We are required to post the plan on our website for public input.

v. OHA Health Achieve

The annual Board retreat was cancelled this year, therefore that budget will be reinvested to invite 5 Board members to attend Health Achieve in Toronto.

8. Items for Approval

i. Annual Board Work Plan

No major changes have been made to the Annual Board Work plan

MOVED BY: Jay Lucas

SECONDED BY: Debi Bouchie

THAT the Annual Board Work Plan be accepted as presented.

CARRIED

ii. Strategic Projects

Sue Bouchard reviewed the strategic projects that administration will be focusing on for 2017/18

MOVED BY: John McKinnon

SECONDED BY: Ken McIntyre

THAT the Strategic Projects based on the NOSH Strategic Plan be accepted as presented.

CARRIED

iii. Physician Credentialing

Dr. McLeod presented the applicants for privileges as recommended by the MAC

MOVED BY: Jay Lucas

SECONDED BY: Eileen Ervin

THAT pursuant to the Northwest Regional Appointment and Credentialing Policy and Procedure, and upon recommendation from the Medical Advisory Committee, the Board of Directors approves the applications for Professional Staff privilege to North of Superior Healthcare Group.

CARRIED

9. Items for Information

i. NW LHIN Announces New co-VP's of Clinical

The NW LHIN recently announced that the role of Vice President, Clinical, will be filled jointly by Dr. Newbery and Dr. Stewart Kennedy. This will provide an opportunity for clinicians to communicate their priorities and draw attention to the needs in our region.

The group congratulated Dr. Newbery.

MOTION to move the meeting in camera

MOVED BY: Debi Bouchie

SECONDED BY: John McKinnon

THAT the meeting moves in camera

CARRIED



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10. In Camera

- i. Critical Incident Review

MOTION to move out of camera
MOVED BY: Jay Lucas
SECONDED BY: John McKinnon
THAT the meeting move out of camera

CARRIED

11. Task List and Adjournment

Adjournment:

MOVED BY: Kaiya Morriseau-Ferguson
SECONDED by: Ken McIntyre
THAT the Board meeting be adjourned

CARRIED

The meeting was adjourned at 8:30pm.